

# ***SC DEPARTMENT OF CORRECTIONS***

## ***-JOB POSTING NOTICE (EOE)-***

OPENING DATE: 10/20/15

CLOSING DATE: 10/29/15 (4:30 PM)

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SCDC INTERNAL TITLE: CLIN CORR COUNS I - MH                      SCDC POSITION #: 011716  
HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 03 WORK TIME: 1100 PM - 0700 AM  
LOCATION: MENTAL HEALTH, COLUMBIA (RICHLAND)

STATE JOB TITLE: HUMAN SERVICES SPEC II                      STATE JOB CLASS: GA40  
BAND: 04      SALARY RANGE      \$ 026139 - \$ 048361                      SPECIAL INCENTIVE: NO  
LEVEL: A      SALARY RANGE      \$ 026139 - \$ 041400      SCEIS POSITION #: 61022914

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STATE OF SC MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:  
A HIGH SCHOOL DIPLOMA AND RELEVANT PROGRAM EXPERIENCE. A  
BACHELOR'S DEGREE MAY BE SUBSTITUTED FOR THE REQUIRED  
PROGRAM EXPERIENCE.

AGENCY PREFERRED QUALIFICATIONS:  
A BACHELOR'S DEGREE; OR AN ASSOCIATE DEGREE IN THE SOCIAL SCIENCE  
FIELD AND TWO (2) YEARS EXPERIENCE IN A CORRECTIONAL OR MENTAL  
HEALTH SETTING.

DESCRIPTION OF DUTIES:  
ASSISTS AND INSTRUCTS CLIENTS IN DAILY LIVING AND LIFE SKILLS  
ACTIVITIES (I.E., INTERPERSONAL SKILLS, PERSONAL HYGIENE) AND ASSURES  
MINIMUM STANDARDS OF REQUIRED CARE ARE PROVIDED. PROVIDES FEEDBACK  
REGARDING CLIENTS' MEDICAL/EMOTIONAL PROGRESS TO STAFF MEMBERS OF  
OTHER DISCIPLINES. INITIATES CRISIS INTERVENTION TECHNIQUES WHEN  
APPROPRIATE AND MAINTAINS SUICIDAL WATCHES. PREPARES DETAILED  
DESCRIPTIVE REPORTS AS THEY RELATE TO UNIT OPERATION AND CLIENTS'  
WELL BEING. MAINTAINS A CONSTANT ALERTNESS TO CONDITIONS WHICH MAY  
ENDANGER THE SAFETY AND SECURITY OF THE FACILITY, STAFF AND INMATES.

COMMENTS:  
MUST ATTEND SCDC BASIC TRAINING  
FILLING 2 POSITIONS - (3:00PM-11:00PM AND 11:00PM-7:00AM SHIFTS).